

**441—115.4(237) Staff.****115.4(1) *Number of staff.***

*a.* The number and qualifications of the staff will vary depending on the needs of the children. There shall be at least a one to eight staff-to-child ratio at all times children are awake and present in the facility and during supervised outings.

*b.* A staff person shall be in each living unit at all times when children are in residence.

**115.4(2) *Staff duties.***

*a.* A casework supervisor shall provide:

- (1) One hour per week per caseworker of in-person case specific supervision.
- (2) On-site supervision at least monthly.
- (3) At least one additional hour per week per caseworker in other related duties including case intake discussions, staffings of cases, evaluations of caseworker, teaching, and administrative duties.

*b.* Casework staff shall:

- (1) Provide at least weekly group or individually scheduled in-person conferences with each resident for whom the caseworker is responsible. More frequent in-person contact shall be provided if required in the service plan.
- (2) Provide a supportive and therapeutic atmosphere for the child.
- (3) Select and employ appropriate treatment approaches to different types of children.

This rule is intended to implement Iowa Code section 237.3.

[ARC 9488B, IAB 5/4/11, effective 7/1/11; ARC 4793C, IAB 12/4/19, effective 1/8/20]